

# UN AGENCY TO UN AGENCY CONTRIBUTION AGREEMENT

## A. SUMMARY OF ACTIVITIES

<b>Title:</b>	Consultations nationales sur les Objectifs du Millénaire pour le Développement et l'Agenda du Développement Post 2015 au Cameroun: "L'avenir que nous voulons"
<b>Start/End Dates:</b>	Activities start date: Juin 2013 Activities end date: Decembre 2013
<b>Location:</b>	Yaoundé, Cameroun
<b>Contribution Amount:</b>	USD 10,936
<b>Contributing Agency:</b>	OMS Yaoundé.
<b>Recipient Agency:</b>	PNUD, Yaoundé
<b>Nature of Activities:</b>	finalisation et diffusion du rapport final.
<b>Purpose</b>	1-Media et discussion sur le rapport final 2-Traduction et impression du rapport final en français et anglais
<b>Annexes:</b>	N/A
<b>Expected outcome:</b>	Résultats des consultations nationales sur les priorités futures des OMD après 2015 mieux connus.

The Recipient Agency will be fully responsible for administering the Contribution in accordance with its financial regulations, rules, policies and procedures, and administrative instructions, and carrying out the Activities efficiently and effectively.

## B. BUDGET

The total budget for the Activities is 9'000 USD, as more fully described below.

<b>Summary of activities and BUDGET<sup>1</sup> USD</b>	<b>Annual (Years 1, 2, X)</b>	<b>Total (all years)</b>
National Consultation Process (Report finalisation, translation and publication)	10000	10000
Media	936	936
<b>Grand total</b>	<b>10936</b>	<b>10936</b>

The Contributing Agency will not be responsible for any financial commitment or expenditure made by the Recipient Agency that exceeds the budget for the Activities. The Recipient Agency will promptly advise the Contributing Agency any time when the Recipient Agency is aware that the budget to carry out these Activities is insufficient to fully implement the Activities in the manner set out in the present

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Agreement, including its Annex(es). The Contributing Agency will have no obligation to provide the Recipient Agency with any funds or to make any reimbursement for expenses incurred in excess of the total budget as set forth herein.

**C. COSTS RECOVERY**

The Recipient Agency's support costs, determined in accordance with its cost recovery policy, will be paid from the Contribution, in accordance with the budget.

**D. REPORTING**

**Narrative reporting:**

The Recipient Agency will provide the Contributing Agency with a narrative report on the progress of the Activities on a regular basis, as set out below.

- 1- Rapport nationale
- 2- Financial report

***Financial Reporting:***

The Recipient Agency will provide the Contributing Agency with the financial reports, prepared in accordance with the Recipient Agency's financial regulations, rules, policies, procedures, and administrative instructions:

**E. CONTRIBUTIONS**

The total amounts paid by the Contributing Agency shall match the total budget amount. For Activities less than one year in duration the Contribution will be paid to the Recipient Agency prior to the commencement of Activities. For multi-year Activities the Contribution will be paid in instalments according to the following schedule.

Schedule of payment:

15/06/2013

USD 10936

The Contributing Agency acknowledges that the Recipient Agency will not pre-finance Activities. If the Contribution, or any part of it, is not received in a timely manner, the Activities may be reduced or suspended by the Recipient Agency with immediate effect.

The Contribution will be paid into the following account:

**Account Details:** [10004 00200 08020420500 85]

**Currency:** XAF

**Bank Address:** Yaounde, Av de L'Independence, BP 1784 Tel 22 22 77 00

When making such transfers the Contributing Agency will notify the Recipient Agency, [details] (for the Attention [ ]), by fax ([ ]) or by e-mail ([ ]) of the following: (a) the amount transferred; (b) the value date of the transfer; (c) that the transfer is from the Contributing Agency pursuant to this Agreement.

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**F. INTELLECTUAL PROPERTY RIGHTS**

All Intellectual Property Rights related to the Activities will belong to the Recipient Agency. The Contributing Agency and, if applicable, the relevant programme Government will enjoy a perpetual, royalty-free, non-exclusive and non-transferable license.

**G. CORRESPONDENCE**

All correspondence regarding the implementation of this Agreement will be addressed to:

☐ OMS Cameroon

**Address:** BP 155 Yaoundé- Cameroun

☐ PNUD

**Address:** 1067 Immeuble Foul'Assi, BP 836 Yaoundé- Cameroun

**H. AMENDMENTS**

The present Agreement, including its Annex(es), may be modified or amended only by written agreement between the two Agencies.

**I. COMPLETION OF THE ACTIVITIES**

The Recipient Agency will notify the Contributing Agency when all Activities have been completed.

The Recipient Agency will continue to hold any part of the Contribution that is unutilized at completion of the Activities until all commitments and liabilities incurred in the carrying out of the Activities have been satisfied and all arrangements associated with the Activities have been brought to an orderly conclusion.

**J. TERMINATION OF THIS AGREEMENT**

This Agreement will terminate upon satisfaction of all commitments and liabilities incurred in carrying out the Activities and the orderly conclusion of all arrangements associated with the Activities.

This Agreement maybe terminated by either Agency at any time by written notice to the other. Termination will be effective thirty (30) days after receipt of the notice. In the event of termination under this paragraph, the two Agencies will cooperate to ensure completion of the Activities, satisfaction of all commitments and liabilities, and the orderly conclusion of all arrangements associated with the Activities.

**K. REFUNDS OF UNSPENT BALANCES**

1. Upon termination of this Agreement and following the submission of the final financial report, any unspent balance from the Contribution will be returned to the Contributing Agency, unless otherwise agreed in writing by the two Agencies.

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**L. SETTLEMENT OF DISPUTES**

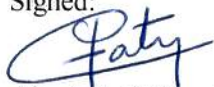
The two Agencies will use their best efforts to promptly settle through direct negotiations any dispute, controversy or claim arising out of or in connection with this Agreement or any breach thereof. Any such dispute, controversy or claim which is not settled within sixty (60) days from the date either party has notified the other party of the nature of the dispute, controversy or claim and of the measures which should be taken to rectify it, will be resolved through consultation between the Executive Heads of each of the Agencies.

**M. ENTRY INTO FORCE AND VALIDITY**

This Agreement will enter into force upon its signature by the authorized representatives of the Parties and remain in force until terminated in accordance with Section J above.

IN WITNESS WHEREOF, the undersigned, being duly authorized thereto, have signed the present Agreement in duplicate.

Signed:



Charlotte Ndiaye Faty  
Représentant OMS

Signed:



Najat Rochdi  
Représentant Resident, PNUD

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